

BALI - Privacy Notice for ROLO Certification & LISS/CSCS Smartcards

Your data is controlled and processed in accordance with the General Data Protection Regulation (GDPR). Any personal data is processed manually and electronically for the purposes of fulfilling our contract obligations to provide the following products and services:

- The administration of the Register of Land-based Operatives (ROLO) Certification
- The application for a Land-based Industry Skills Scheme/Construction Skills Certification Scheme (LISS/CSCS) smartcard
- The production of a physical card
- Managing and administering your account

BALI will not pass your personal data to any other parties, without your consent, other than where mentioned within this notice, or where required to by law.

To fulfil our requirements to you BALI will pass on personal details to the following for the purpose of providing your LISS/CSCS smartcard

- The Construction Industry Training Board (CITB)

Your personal information, including your consent status is recorded on to our client management systems, Workbooks CRM. The latest date of consent is recorded against each individual person. This is a hosted platform provided by ISO27001 accredited organisation, Workbooks Online Limited, Reading, UK. Data is held in Tier 1 data centres in the UK with 24x7 manned security.

BALI use industry standard software applications to manage schedules and communicate electronically. Any personal information, including your consent status is held within client folders on electronic systems, and is secured by password, PIN, pattern or biometric security as a minimum. Electronic Communications for the reasons stated above are generally made through Microsoft Outlook, or Mail for iOS. If you believe any data we hold is incorrect, personal information has changed, or you wish to remove personal information please contact any member of the team on contact@bali.org.uk