



BALI DESIGNER MEMBERSHIP APPLICATION FORM

A. CONTACT DETAILS:

NAME:

FULL POSTAL
ADDRESS:

POSTCODE

TEL NO.

MOBILE NO.

EMAIL:

WEBSITE:

B. MEMBERSHIP CATEGORY:

REGISTERED DESIGNER

PROBATIONARY DESIGNER MEMBER

C. QUALIFICATIONS:

Please state the title of the course you have completed in Landscape Architecture / Garden Design *(if any)*:

Duration of Course:

College / University attended:

Name & Address of
College / University:

Year course completed:

(Please note evidence of qualifications should be submitted with this application)

D. MEMBERSHIPS:

Please indicate whether you are a member of any other Institute / Association:

Full Professional Member of the Landscape Institute:

LI Membership No:

Association Member of the Landscape Institute:

LI Membership No:

Registered Member of the Society of Garden Designers:

SGD Membership No:

Are you a Member of any other Trade / Professional Body:

Yes

No

Please provide details:

E. GENERAL INFORMATION:

- a. Have you previously traded under a different title or name(s):
If Yes, please provide details:

- b. How long have you traded from your current address? Years

If less than 3 years, please provide your former address:

DECLARATION:

I AGREE THAT IF I AM ACCEPTED INTO MEMBERSHIP OF THE ASSOCIATION, I WILL ABIDE BY THE CONDITIONS OF MEMBERSHIP AND THE BALI CODE OF CONDUCT.

IF ELECTED TO MEMBERSHIP I AGREE TO PAY SUBSCRIPTION FEES PROMPTLY AS REQUESTED.

MY APPLICATION FEE TO THE VALUE OF £ IS ENCLOSED.

*(Please refer to the current schedule of fees enclosed within this pack)
(Please make your cheque payable to "BALI")*

I UNDERSTAND THAT ANY APPLICATION FEE IS NON-RETURNABLE.

Signed:

Full name of person signing:

Position in business:

Date:

CONDITIONS OF BALI MEMBERSHIP & MEMBER CLASSIFICATIONS

BALI REGISTERED DESIGNER:

Acceptance for this category of Designer Membership is dependent upon continuous professional practice for a minimum of three years. Members in this category will have full use of the BALI Designer logo.

You can successfully become a BALI Registered Designer if you already hold Registered Member status of the Society of Garden Designers or if you already hold a current Chartered status of the Landscape Institute.

MEMBERSHIP ACCEPTANCE CRITERIA:

- Submission of evidence of qualification (*if any*)
- Completion of the BALI application form
- Submission of a minimum of three completed schemes, and accompanying documentation as required by the Assessment criteria (*provided on requested*), including an applicant interview
- Have a permanent address and telephone number
- Provide a copy of headed notepaper (*if applicable*)
- Retain the services of a qualified accountant and maintain proper financial records (*not applicable if a company employed designer*)
- Maintain adequate professional indemnity insurance to cover structural considerations
- Agree to abide by the BALI Code of Conduct

PROBATIONARY DESIGNER:

Applicants who have completed a garden design / landscape architectural course. Designers who have just started in practice, or who have been trading for 1 – 3 years, are eligible for 'Probationary Designer' grade for three years, after which they must become a 'BALI Registered Designer Member'. If Registered Membership is unsuccessfully achieved by the fifth year, then the membership will be terminated.

BALI recommends during the first 3 years of membership attending Regional meetings, to enable networking with our Contractors and attending industry related seminars.

The BALI Designer logo is not available for members in this category.

MEMBERSHIP ACCEPTANCE CRITERIA:

- Submission of evidence of qualification (*if any*)
- Completion of the BALI application form
- Have a permanent address and telephone number
- Provide a copy of headed notepaper (*if applicable*)
- Retain the services of a qualified accountant and maintain proper financial records (*not applicable if a company employed designer*)
- Maintain adequate indemnity insurance to cover structural considerations
- Agree to abide by the BALI Code of Conduct

ASSESSMENT CRITERIA PROCEDURE

The following documents / payments should be submitted with your completed application form:

For all Probationary Designer members applying for Registered Designer Membership after three years of trading, at least three individual projects must be submitted for assessment. Each project should, as far as possible, differ in style and scope.

Each of the projects must be accompanied by the following drawings and documentation:-

- Client brief
- Site survey and analysis
- Detailed proposal plan(s)
- Planting plan(s) and plant schedule(s)
- Construction drawing(s)
- Setting out and drainage plan(s)
- Scope of works and specification
- Risk assessment
- Construction Design and Management Regulations (CDM), if applicable
- Before and after photographs and / or DVD.

If you require full details of the Assessment Criteria procedure, please contact **BALI**.

DOCUMENT ENCLOSURE

The following documents should be submitted with your completed application form:

- a) Application Fee (see attached schedule)
- b) Copy of course / graduation certificate
- c) Copy of Professional Indemnity Insurance