

MEMBERSHIP APPLICATION FORM ASSOCIATE MEMBER



British
Association
of Landscape
Industries

HOW TO COMPLETE THIS FORM

Please complete in BLOCK CAPITALS.

Please read the information on BALI Code of Conduct and Membership Categories before completing this application form (contained in the BALI Membership Enquiry Pack).

When completed, please return the form, required documents and the application fee to:

BALI, Landscape House, 10TH Street, Stoneleigh Park, Warwickshire, CV8 2LG

PLEASE NOTE:

All financial and reference information provided in this application will be CONFIDENTIAL to BALI. Your contact details, business description and turnover will be stored electronically and not published.

Should you require any assistance with completing this form, please telephone BALI on 024 76 690333.

NEW MEMBER APPLICATION PROCESS

When applying for BALI Associate Contractor membership, there are two basic stages to complete:

1. APPLICATION

◆ COMPLETE THE APPLICATION FORM AND SEND TO BALI WITH THE FOLLOWING:

1. A copy of your company letterhead
2. Copies of Public & Employers Liability Insurance documents
3. A copy of your health & safety policy
4. A cheque for your annual membership fee of £300.00 pro rata (inc VAT)

N.B. We understand that you may not have all of the above at this stage, please call us to discuss what you are able to include.

◆ BALI WILL ACKNOWLEDGE YOUR APPLICATION

2. COMPLETED APPLICATION

◆ SUCCESSFUL MEMBERSHIP

1. BALI will write to you advising if you have been successful in achieving membership.
2. Your Welcome Pack and your membership certificate will be sent to you
3. The BALI regional representative will be in contact to welcome you as a new member and advise you what's happening in your region.

PLEASE NOTE AS AN ASSOCIATE MEMBER YOU ARE NOT PERMITTED TO USE THE BALI LOGO.

AFTER TWO YEARS OF TRADING, YOU ARE ELIGIBLE TO APPLY FOR FULL CONTRACTING MEMBERSHIP OF BALI. AS AN ASSOCIATE MEMBER THE APPLICATION FEE OF £300.00 (INCL VAT) FOR FULL CONTRACTING MEMBERSHIP WILL BE WAIVED IF YOUR ANNUAL ASSOCIATE MEMBERSHIP FEE HAS BEEN PAID IN FULL.

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1. MEMBERSHIP CATEGORY

*You are completing this application to apply for **Associate Membership** of the British Association of Landscape Industries. If you are unsure if this is the correct category for you, please call BALI on 02476 690333*

Brief Description of business:

2. CONTACT DETAILS:

**COMPANY
NAME**

**NAME OF
DIRECTORS /
PARTNER /
PROPRIETOR**

**NAME OF CONTACT
FOR BALI (IF DIFF
FROM ABOVE)**

**FULL POSTAL
ADDRESS:**

POSTCODE:

FAX:

TEL NO:

MOBILE:

EMAIL*:

WEBSITE:

**ADDITIONAL
CONTACT 1:**

EMAIL:

* THIS MUST BE A PERSONAL BUSINESS EMAIL NOT GENERAL 'INFO@, ENQUIRIES@, SALES@' ETC.

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3. COMPANY PARTICULARS:

Date of Formation of Parent
Company/Organisation (*if applicable*):

Landscape Business (*if different*):

Registered Number:

Date of Incorporation:

4. INSURANCE DETAILS:

Do you have the following insurances in place? *If yes please tick*

Public Liability	Employers Liability	Date of Renewal
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Please provide copies of the certificates

5. LANDSCAPE TURNOVER LAST FINANCIAL YEAR OR PROJECTED £

6. WORK DETAILS:

No. of Employees (including working Directors / Principals:

Do you frequently employ Sub-Contractors	Yes	No
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Areas of Operation: Local (<50miles)	Regional (50-100miles)	National	International (Outside the UK)
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Types of work undertaken (tick as many as applicable)

Domestic	Grounds Maintenance	Ponds & Water Features
Commercial	Grounds Reinforcement Syst.	Reclamation & Erosion Control
Arboriculture (tree work)	Hard Landscaping	Road, Roadside Construction & Maintenance (public realm & highways)
Decking	Hydroseeding	Roof Gardens & Green Roofs/ Living Walls
Disabled & Historic Gardens	Interiorscapes (large & small)	Soft Landscaping
Fencing	Irrigation	Sports Grounds & Leisure Facilities
Forestry/Mature Tree Planting/Relocation	Land Draining & Sand Slitting	Swimming Pools Natural Ponds & Traditional
Golf Course Construction	Pesticide Application	Synthetic Surfaces
	Playground Installation	

Other(s):

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7. GENERAL INFORMATION:

- a. Have you previously traded under a different title or name(s): If yes, please provide details:
- b. Are you a member of any other Trade / Professional Association(s)
- c. How long have you traded from your current address? Years
If less than 3 years, please provide your former address:
- d. Does your company subscribe / pay for additional support services i.e. Helplines, Legal, Employment etc.
- Yes No
- If yes,
please specify:
- e. If you have been recommended by another BALI Member or Region, please specify:
- Member Region Other
- If other,
please specify:

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DOCUMENTS TO INCLUDE WITH YOUR APPLICATION

Please tick when enclosed

Annual Membership Fee £300.00 pro rata (Inc VAT)
Please note application fees are non-refundable.

A sample of your company letterhead

Copies of your
(1) Public Liability Insurance

**A copy of your Health
and Safety Policy**

**(2) Employer's Liability
Insurance**

DECLARATION:

- a. I/WE AGREE THAT IF WE ARE ACCEPTED INTO MEMBERSHIP OF THE ASSOCIATION, I/WE WILL ABIDE BY THE BALI CODE OF CONDUCT.
- b. I/WE AGREE TO MY DETAILS BEING HELD ON COMPUTER AND FILE FOR THE PURPOSES OF HANDLING MY MEMBERSHIP.
- c. IF ELECTED TO MEMBERSHIP I/WE AGREE TO PAY ANNUAL SUBSCRIPTION FEES PROMPTLY AS REQUESTED, OR WILL SUBMITT TWO MONTHS NOTICE OF RESIGNATION PRIOR TO THE START OF THE MEMBERSHIP YEAR.
- d. I/WE UNDERSTAND THAT OUR APPLICATION FEE IS NON REFUNDABLE.

Signed:

Date:

Print Full Name:

Position

If you wish to submit this form via email, please tick the following box to confirm you agree to the above terms in absence of a signature

PAYMENT:

1. I/WE ENCLOSE MY APPLICATION FEE OF £
(Please make cheque payable to BALI)

2. Alternatively you can pay by credit card:

Card No:

Expiry Date:

Security No:

DATA PROTECTION ACT 1998

The financial figures you provide enable BALI to place your business within the correct membership band, which is dictated by your annual turnover figure. Whilst your membership band is published in the BALI Who's Who Directory and on the BALI website and is therefore in the public domain, no financial details relating to your business whatsoever will be divulged to any third party outside of BALI's administration and elected officers and will remain entirely confidential and secure.

Please post your application form and accompanying documents to:

Membership, BALI, 10 Street, Landscape House, Stoneleigh Park, Warwickshire, CV8 2LG